



National Neonatology Forum

Office of Election Committee (NNF Election-2018)

"Child Central, 717/1, 16th Main, 6th B Cross, Koramangala, 3rd Block, Bangalore-560034"

Email-nnfelection@gmail.com, Contact+917022283535

NNF/ELECTIONS-2018/

Dated: 09th October, 2018

ELECTION NOTIFICATION

Nominations are invited for filling up the following vacancies of the Executive Board of the National Neonatology Forum, India for the year 2019-20 from amongst the Life Members of the Society. For its authenticity, Nomination paper complete in all respect, should be submitted in original at the address given below by the stipulated time & date.

The vacancies are as follows:-

Post	Tenure	No of Vacancies
President Elect-2019 (President-2020)	One year	1
President Elect-2020 (President 2021)	One year	1
Vice President-2019	One year	1
Vice President-2020	One year	1
Secretary General (For 2019-20)	Two Years	1
Treasurer (For 2019-20)	Two Years	1
Joint Secretary (For 2019-20)	Two Years	1
Executive Board Members (For 2019-20)	Two Years	5 (One from each Zone)

ELECTION SCHEDULE-2018

Date of Notification of Elections	09 th October, 2018
Last date for filling Nomination Papers	31 st October, 2018 till 5.00 p.m.
Scrutiny of Nomination Papers	1 st November, 2018 till 5.00 p.m.
Last Date of withdrawal of Nomination Papers	5 th November, 2018 till 5.00 p.m.
Date for posting of ballot papers	7 th to 9 th November, 2018
If ballot paper not received, request for duplicate ballot paper shall be entertained	Between 17 th to 20 th November, 2018
Date for issue of duplicate ballot paper	By 22 nd November, 2018
The exercised ballots shall be received latest by	8 th December, 2018 till 5.00 p.m.
E-voting period	9 th November to 08 th December, 2018 till 5:00 PM
The counting of votes will be done on	9 th December, 2018

(Dr. Alok Bhandari)
Secretary, NNF

Election Rules and Regulations of National Neonatology Forum

(1) Rule 7 & 8 of Memorandum of Association (Submitted to Registrar of Society office on 03/10/2018) is enclosed along with. Please read the Eligibility criteria as mentioned in rule 8.6 before filing the Nomination.

(2) Only eligible members of the Society shall be eligible to offer themselves as candidates for elections or to propose or second the candidature of any member or participate in voting at the election.

(3) A member can seek election for only one post.

(4) The elections of the society shall be by **E-voting / Postal Ballot** as per the lists. (also displayed on NNF website). All those members whose mobile no. / Email ID has been verified are in **E-voting List** while members whose data could not be verified are in **Postal Ballot List**.

(5) Term of the office shall be

One year each for:-

(1) President Elect-2019 (President-2020)

(2) President Elect-2020 (President-2021)

(3) Vice President-2019

(4) Vice President-2020

Two years each from 1st January, 2019 to 31st December, 2020 for:-

(1) Secretary General (For 2019-20)

(2) Treasurer (For 2019-20)

(3) Joint Secretary (For 2019-20)

(4) 5 Executive Board Members one each from each zone (For-2019-20)

Distribution of the states in Zones shall be:-

East Zone- West Bengal, Assam, Meghalaya, Mizoram, Tripura, Manipur, Nagaland, Arunachal Pradesh, Sikkim, Jharkhand, Bihar, Odisha

West Zone –Maharashtra, Gujarat, Goa, Dadra and Nagar Haveli, Rajasthan, Daman and Diu

North zone –Jammu & Kashmir, Punjab, Himachal Pradesh, Chandigarh, Uttarakhand, Delhi, Haryana,

South Zone-Andhra Pradesh, Kerala, Tamil Nadu, Puducherry, Andaman Nicobar, Lakshadweep and Karnataka

Central zone –Telangana, Madhya Pradesh, Chhattisgarh, Uttar Pradesh

(1) Nominations shall be duly proposed and seconded by eligible members of the society and consented to by the candidates concerned.

(2) All the particulars contained in the Nomination Paper should be correctly filled up.

(3) Photos of candidate and both the proposers should be self-attested.

(4) Candidate and both the proposers should submit a self-attested copy of photo ID with nomination.

➤ Original Nomination Paper duly filled in and addressed to Election Officer should reach to **“Child Central, 717/1, 16thMain, 6th B Cross, Koramangala, 3rdBlock, Bangalore-560034”** by **register post or speed post** only not later than 5.00 p.m. on **31st October, 2018**. Faxed/emailed/Couriered/Hand delivered nomination papers will be treated as “Invalid”.

➤ As per Governing Body Meeting held on 30th September, 2018 at Varanasi, **Dr Jagdish Chinnappa, Dr Sharad Thora & Dr U.S Jagdish Chandra** are appointed as members of Election Committee to conduct this election.

(Dr. Alok Bhandari)
Secretary, NNF

Rule 7 & 8 of NNF Memorandum of Association pertaining to Election Process

7. Election of Office Bearers and members of Executive Board:

7.1 Following Office Bearers and Executive Board members will be elected by secret ballot by postal ballot / E-ballot every alternate year for tenure as specified for the post.

1. President-Elect - Tenure One Year
2. Vice –President - Tenure One Year
3. Secretary General - Tenure Two Years
4. Treasurer - Tenure Two Years
5. Joint Secretary - Tenure Two Years
6. Five Executive Board members (one each from 5 zones) - Tenure Two Years

7.2 All life members of society will be eligible to seek election and to propose and / or second the nomination of candidates and to vote.

7.3 For conducting the elections, an election committee of three members will be nominated by the Executive Board in the first Executive Board meeting of the year. Members of the election committee shall be member of the society for at least ten years. The election committee will be responsible for the scrutiny of nomination papers, informing the candidates about the validity of their nomination papers, sending ballot papers, storage of ballots received from the members in a sealed ballot box, informing candidates about the date and time and venue of counting, counting of the votes in presence of the candidates or their authorized, nominee, declaring results and intimating results to the candidates and secretariat. Members of the election committee shall not seek election for any post for two years after demitting the office. Tenure of the election committee shall be maximum for two years.

7.4 The Secretary General in consultation with the President will finalize the election schedule. He will send notice seeking nomination to the above posts to all the members.

7.5 For seeking election to any of the above posts the candidates shall file signed nomination papers duly proposed by a life member of the society and seconded by another life member of the society.

7.6 Only life member of the society shall seek election and shall vote in election.

7.7 Any eligible life member of the society shall seek election for only one of the posts in the Executive Board.

7.8 Any member who has any complaint regarding the election shall give the same in writing addressed to the Secretary General within 21 days of the declaration of results. An election tribunal nominated by the Executive Board shall go into the complaints and the decision of the tribunal shall be final.

8. Executive Board

8.1 The Society shall have an Executive Board consisting of the following:

1. President
2. President-Elect
3. Vice - President
4. Secretary General
5. Immediate past President
6. Treasurer
7. Joint Secretary
8. Immediate Past Secretary General - Ex-officio
9. Five Executive Board Members shall be elected in General Election every alternate year – One from Each Zone
10. Five Executive Board Members shall be nominated by the President every year– One from Each Zone but from any other state of that Zone, other than the state from where elected Executive Board member belongs to. These members will have voting right in the decisions of Executive Board.
11. One member each from these categories shall be nominated to Executive Board by the President and approved by the Executive Board. These nominated members shall not have any voting right in the decisions of Executive Board.
 - 11.1 One from Obstetricians
 - 11.2 One from Nurses

12. Editor- Invited Member

Executive Board members from Number 1 to 8 under clause 8.1 shall be the Office Bearers of the society.

8.2 Distribution of the states in Zones shall be as following -

East Zone - West Bengal, Assam, Meghalaya, Mizoram, Tripura, Manipur, Nagaland, Arunachal Pradesh, Sikkim, Jharkhand, Bihar, Odisha

West Zone – Maharashtra, Gujarat, Goa, Dadra and Nagar Haveli, Rajasthan, Daman and Diu

North zone – Jammu & Kashmir, Punjab, Himachal Pradesh, Chandigarh, Uttarakhand, Delhi, Haryana

South Zone – Andhra Pradesh, Kerala, Tamil Nadu, Puducherry, Andaman Nicobar, Lakshadweep and Karnataka

Central zone –Telangana, Madhya Pradesh , Chhattisgarh, Uttar Pradesh

8.3 Tenure of the Executive Board Members –

8.3.1 The President Elect, after tenure of one year will automatically assume charge of President for a period of next one year.

8.3.2 Tenure of Vice – President will be one year

8.3.3 Tenure of The Secretary General, Treasurer and Joint Secretary of the Society shall be two years. The Secretary General, Treasurer and Joint Secretary shall be elected every alternate year for a period of 2 years.

8.3.4 Tenure of Member Executive Board (Elected) shall be 2 years.

8.3.5 Tenure of Member Executive Board (Nominated) shall be one year only.

8.4 No office bearer of the society will be entitled for more than two terms

8.5 President shall not seek election for any post of Executive Board after demitting the office.

8.6 Eligibility Criteria for Office Bearer Candidates:

8.6.1 President Elect

Shall be a Life-member of NNF for more than Ten completed years. The candidate for President elect shall have submitted his/her accounts pertaining to any of the projects/Program of NNF before filing his/her nomination. He/ She can be a Life member of NNF from anywhere in India. He/ she should have already served the NNF Executive Board either as Office bearer or member Executive Board or in combination for two complete years before filing the nomination.

8.6.2 Vice – President

Shall be a Life-Member of NNF for more than Ten completed years. The candidate for Vice- President should have submitted his/ her accounts pertaining to any of the projects / Programs of NNF before filing his / her nomination. He / She can be a Life Member of NNF from anywhere in India. He / She should have already served the NNF Executive Board either as Office Bearer or member Executive Board or in combination for two complete years before filing the nomination.

8.6.3 Secretary General

Shall be a Life Member of NNF for more than Ten completed years. The Candidate for Secretary General Shall have submitted his/her accounts pertaining to any of the projects/Program of NNF before filing his/her nomination. He/ She shall be a Life Member of NNF from Delhi-NCR only. He/ she should have already served the NNF Executive Board either as Office bearer or Member Executive Board or in combination for two complete years before filing the nomination.

8.6.4 Treasurer

Shall be a Life Member of NNF for more than Seven completed years. The candidate for Treasurer shall have submitted his/her accounts pertaining to any of the projects/Program of NNF before filing his/her nomination. He/

She shall be a Life Member of NNF from Delhi-NCR only. He/ she should have already served the NNF Executive Board either as Office bearer or member Executive Board for one complete year before filing the nomination.

8.6.5 Joint Secretary

Shall be a Life member of NNF for more than seven completed years. The candidate for Joint Secretary shall have submitted his/her accounts pertaining to any of the projects/Program of NNF before filing his/her nomination. He/ She shall be a Life Member of NNF from Delhi-NCR only. He/ she should have already served the NNF Executive Board either as Office bearer or Member Executive Board for one complete year before filing the nomination.

8.6.6 Member Executive Board elected

Shall be a life member of NNF for more than Five Years from the Particular Zone from where he/she is filing the nomination.

8.6.7 Member Executive Board Nominated (Clause 10 of 8.1) - Shall be a Life Member of NNF for more than three Years from the particular Zone from where he/she is being nominated.

8.6.8 Member Executive Board Nominated (Clause 11 of 8.1) - Shall be a Life Member of NNF for more than three Years from the particular category from which he/she is being nominated.

(Dr. Alok Bhandari)
Secretary, NNF