



NATIONAL NEONATOLOGY FORUM (Founded on 1980)



Inviting Proposal for E-voting in NNF Elections 2024

National Neonatology Forum (NNF) is a strong and large body of around 10,000 plus Neonatologists across India and abroad. NNF has been actively involved in advocacy, policy making, research and ensuring quality health care to newborn for the last 4 decades.

As per the Memorandum of Association of the organization, election to the posts of Office Bearers and Executive Board are due in 2024 and to be completed by 20th November 2024. The bid award is expected to be completed by 30th September 2024. The firm selected would have approx. 7 weeks to complete their preparation before start of e-voting by the members.

Proposals are hereby invited from interested parties who have the capability and experience of conducting e-voting electoral processes. Those desirous of participating in this bid process are required to submit their proposal in the following format:

Format for submitting Bid proposal

1. Company profile - Experience (in years) in conducting e-voting, company turnover, details of e-voting conducted in the last 5 years and value of each of such project undertaken, any instance of the company having been debarred from completing the project(s) and reasons thereof.
2. An undertaking that the company is not currently involved in any legal dispute that could affect their implementation of the project if selected.
3. Detailed Proposal of the e-voting electoral process, timelines for the various steps including security checks to prevent fraudulent voting/duplicate voting, electronic counting, and declaration of results.
4. Financial bid to be provided with detailed breakup of the financial quote made in the bid proposal. All bids are to be duly signed by the person authorized to represent the company/firm.
5. Hard copies of the bid proposal are to be sent to the following address:
Secretary General, NNF India
601, Sixth Floor, Tower A, The Address, Plot No- 4B, District Center, Mayur Vihar Phase 1 Extension, New Delhi, Delhi 110091
6. Advance copy of the scanned document should be sent by email to :
(president@nnfi.org / secnnf@nnfi.org / administrator@nnfi.org)
7. **Deadline for receipt of bid documents is 5 pm, 25th September 2024.**

The short-listed bids would be required to make a presentation of their proposals online to the NNF Election Commissioners, NNF President & NNF Secretary General on the time and date intimated by the NNF office. The decision of the NNF committee shall be final.

Thanks & Regards

Dr. Surender Singh Bisht
Secretary General, NNF