



NATIONAL NEONATOLOGY FORUM

Office of Election Commission(NNF Election-2022)

Dr.V.P. Goswami, CEC- NNF

C/O Sumit Sachan ,22 Joshi Colony,Near Sindhi Colony, Street no-1, Indore (M.P.) - 452001"

Email-nfelection2022@gmail.com Contact #-+91-8989733463,7974481300

NNF/ELECTIONS-2022

Dated: 10thSeptember,2022

ELECTION NOTIFICATION-2022

Nominations are invited for filling up the following vacancies of the Executive Board of the National Neonatology Forum, India for the year **2023-24** from amongst the Life Members of the Society. Nomination paper, complete in all respect, should be submitted in original and reach the Office of the CEC-NNF at the address given above **on or before 5pm, 10th October 2022.**

The vacancies are as follows: -

Post	Tenure	No of Vacancies	Nomination fee (INR) (non-refundable)
PresidentElect-2023(President-2024)	One year	1	20,000/-
PresidentElect-2024(President-2025)	One year	1	20,000/-
Vice President-2023	One year	1	10,000/-
Vice President-2024	One year	1	10,000/-
Secretary General (For 2023-24)	Two Years	1	10,000/-
Treasurer (For 2023-24)	Two Years	1	10,000/-
Joint Secretary (For 2023-24)	Two Years	1	10,000/-
Executive Board Members (For 2023-24)	Two Years	5(One from each Zone)	5000/-

The application for each post must be accompanied by a separate non-refundable nomination fee as indicated for each post. The Nomination Fee is non- refundable, even if the application is withdrawn before the last date of withdrawals.

Note:-The Nomination Fee can be paid by one of the following methods:

(i) **Bank Draft.** The crossed bank draft should be drawn in favor of "**National Neonatology Forum**" payable at New Ihi. Kindly write the name of the candidate and the Post for which nomination being filed for at the back of the crossed bank draft.

(ii) **Online Payment.** Payment can be made by "**NEFT/IMPS/RTGS**" to the following account:

Name of the Bank: **Canara Bank**

Name of the Branch: **DTC Wazirpur, New Delhi-110035**

Name of the A/c or Beneficiaries Name: **National Neonatology Forum**

Account No: **91191010001308**

Type of A/c: **Current Account**

IFSC CODE: **CNRB0019119**

MICR Number: **110015402**

Note: A scanned copy of online payment receipt must be attached with the nomination paper else the nomination may be considered invalid.

NNF ELECTION SCHEDULE-2022

Date of Notification of Elections	10 th September,2022
Last date for Nomination Papers reaching the CEC office in original	10 th October,2022, 5.00 p.m.
Scrutiny of Nomination Papers	11 th -13 th October,2022
Declaration of List of Eligible Candidates	13 th October,2022
Last date for Withdrawals	20 th October,2022, 5.00p.m.
Release of Final list of eligible candidates	21 st October, 2022
Date of Elections	12 th November–20 th November,2022 till 5.00p.m.
Counting of votes & Declaration of Results	20 th November,2022

(Dr. Dinesh Tomar)
Secretary-General ,NNF

Annexure I: Election Rules and Regulations of National Neonatology Forum

- (1) Rule 7 & 8 of Memorandum of Association (Submitted to Registrar of Society office on 14/10/2020) is enclosed along with. Please read the Eligibility criteria as mentioned in rule 8.6 before filing the Nomination.
- (2) Only eligible members of the Society shall be eligible to offer themselves as candidates for elections or to propose or second the candidature of any member or participate in voting at the election (**Eligibility criteria given below in this notification**)
- (3) A member can seek election for only one post.
- (4) The elections of the society shall be by **E-voting** as per the list of members provided to the election commission (also displayed on NNF website). All those members whose Mobile No./Email ID has been verified are in **E-votingList**.
- (5) Term of the office shall be
One year each for:-
 - (1) President Elect-2023 (President-2024)
 - (2) President Elect-2024 (President-2025)
 - (3) Vice President-2023
 - (4) Vice President-2024**Two years each from 1st January, 2023 to 31st December, 2024 for:-**
 - (1) Secretary General (For 2023-24)
 - (2) Treasurer (For 2023-24)
 - (3) Joint Secretary (For 2023-24)
 - (4) 5 Executive Board Members one each from each zone (For-2023-24)

Distribution of the States in Zones shall be:-

East Zone: West Bengal, Assam, Meghalaya, Mizoram, Tripura, Manipur, Nagaland, Arunachal Pradesh, Sikkim, Jharkhand, Bihar, Odisha

West Zone: Maharashtra, Gujarat, Goa, Dadra and Nagar Haveli, Rajasthan, Daman and Diu

North Zone: Jammu & Kashmir, Punjab, Himachal Pradesh, Chandigarh, Uttarakhand, Delhi, Haryana,

South Zone: Andhra Pradesh, Kerala, Tamil Nadu, Puducherry, Andaman Nicobar, Lakshadweep, and Karnataka

Central Zone: Telangana, Madhya Pradesh, Chhattisgarh, Uttar Pradesh

- (i) Nominations shall be duly proposed and seconded by eligible members of the society and consented to by the candidates concerned.
 - (ii) All the particulars contained in the Nomination Paper should be correctly filled up.
 - (iii) Photos of candidate and both the proposer and seconder should be self-attested.
 - (iv) Candidate and both the proposer & seconder should submit a self-attested copy of photo ID with nomination paper.
 - (v) Acceptable identity proof documents would only be: - PAN-Card, Passport, Voter ID, Aadhar Card, Driving License.
- Original Nomination Paper duly filled in and addressed to Election Officer should reach to **“Office of Chief Election Commissioner(NNF Election-2022) Dr.V.P. Goswami, C/O Sumit Sachan, 22 Joshi Colony, Near Sindhi Colony, Street no-1 Indore (M.P.) - 452001”** by registered post or speed post only not later than 5.00p.m. on **10th October, 2022**.
Faxed/e-mailed/Couriered/Hand delivered nomination papers will be treated as **“Invalid”**.

- As per Annual Governing Body Meeting held on 18thDecember,2021 at Bangalore, **Dr V.P Goswami, Dr Asha Benakappa & Dr Prakash Sanghavi are appointed as members of Election Commission to conduct this election**

(Dr. Dinesh Tomar)
Secretary-General, NNF

Annexure II: Rule 7 & 8 of NNF Memorandum of Association Pertaining to Election Process

7. Election of Office Bearers and Members of Executive Board:

Following Office Bearers and Executive Board members will be elected by secret E-ballot every alternate year for tenure as specified for the post. Hierarchy of the post will be as below:

- I. President-Elect-Tenure One Year**
- II. Vice-President-Tenure One Year**
- III. Secretary General-Tenure Two Years**
- IV. Treasurer-Tenure Two Years**
- V. Joint Secretary-Tenure Two Years**
- VI. Five Executive Board members (one each from 5 zones)- Tenure Two Years**

Those members who have held or are holding posts as Office Bearers of NNF, India at any time are not eligible to contest for lower Office Bearer post than the highest they have held/are holding.

All life members of society will be eligible to seek election and to propose and / or second the nomination of candidates and to vote.

For conducting the elections, an Election Commission of three members will be nominated by the Executive Board in the first Executive Board meeting of the election year. Members of the election Commission shall be member of the society for at least ten years. The Election Commission will be responsible for the scrutiny of nomination papers, informing the candidates about the validity of their nomination papers, informing candidates about the date, time and venue of counting, counting of the votes in presence of the candidates or their authorized, nominee, declaring results and intimating results to the candidates and secretariat. Tenure of election Commission shall be maximum 2 elections. Election will be by e voting only. **Any Eligible life member can apply for more than one post in initial nominations but shall seek election for only one post in final nomination.**

The Secretary General in consultation with the President will finalize the election schedule. He will send notice seeking nomination to the above posts to all the members.

For seeking election to any of the above posts the candidates shall file signed nomination papers duly proposed by a life member of the society and seconded by another life member of the society. Only life member of the society shall seek election and shall vote in election.

Any eligible life member of the society shall seek election for only one of the posts in the Executive Board. **Any member who has any complaint regarding the election shall give the same in writing addressed to the Secretary General within 21 days of the declaration of results.** An election tribunal nominated by the Executive Board shall go into the complaints and the decision of the tribunal shall be final. Tribunal will consist of 3 senior members of society of more than 20 years standing. One of the members will be designated as chairperson and will be responsible for smooth functioning of the tribunal.

8. Executive Board

The Society shall have an Executive Board consisting of the following:

- i. President
- ii. President-Elect
- iii. Vice-President
- iv. Secretary General
- v. Immediate Past President
- vi. Treasurer
- vii. Joint Secretary
- viii. Immediate Past Secretary General-Ex-officio
- ix. Five Executive Board Members shall be elected in General Election every alternate year –

One from Each Zone

- x. Five Executive Board Members shall be nominated by the President every year– One from Each Zone but from any other state of that Zone, other than the state from where elected Executive Board member belongs to. These members will have voting right in the decisions of Executive Board.
- xi. One member each from the following categories shall be nominated to Executive Board by the President and approved by the Executive Board. These nominated members shall not have any voting right in the decisions of Executive Board.
 - One from Obstetricians
 - One from Nurses
 - One from Armed Forces
- xii. Editor-Invited Member

Executive Board members from Number I to viii under clause 8.1 shall be the Office Bearers of the society.

Distribution of the states in Zones shall be as following-

East Zone:–West Bengal, Assam, Meghalaya, Mizoram, Tripura, Manipur, Nagaland, Arunachal Pradesh, Sikkim, Jharkhand, Bihar, Odisha

West Zone:–Maharashtra, Gujarat, Goa, Dadra and Nagar Haveli, Rajasthan, Daman and Diu

North Zone:–Jammu & Kashmir, Punjab, Himachal Pradesh, Chandigarh, Uttarakhand, Delhi & Haryana

South Zone:–Andhra Pradesh, Kerala, Tamil Nadu, Puducherry, Andaman Nicobar, Lakshadweep and Karnataka

Central Zone:–Telangana, Madhya Pradesh, Chhattisgarh, Uttar Pradesh

Tenure of the Executive Board Members –

The President Elect, after tenure of one year will automatically assume charge of President for a period of next one year.

Tenure of Vice–President will be one year

Tenure of The Secretary General, Treasurer and Joint Secretary of the Society shall be two years.

The Secretary General, Treasurer and Joint Secretary shall be elected every alternate year for a period of 2 years.

Tenure of Member Executive Board (Elected)shall be 2 years.

Tenure of Member Executive Board (Nominated)shall be one year only.

Joint Secretary will be from rest of India (Excluding Delhi NCR).

The office bearer of the society will be entitled for only one term. They cannot contest for the same post again.

President shall not seek election for any post of Executive Board after demitting the office.

Eligibility Criteria for Office Bearer Candidates:

President Elect

Shall be a Life-member of NNF for more than TEN (10) completed years. The candidate for President elect shall have submitted his/her accounts pertaining to any of the Projects/Program of NNF before filing his/her nomination. He/She can be a Life member of NNF from anywhere in India. He/ She should have already served the NNF Executive Board either as Office Bearer or member Executive Board or in combination for two complete years before filing the nomination.

Vice-President

Shall be a Life-Member of NNF for more than TEN (10) completed years. The candidate for Vice-President should have submitted his/her accounts pertaining to any of the projects / Programs of NNF before filing his / her nomination. He/She can be a Life Member of NNF from anywhere in India. He/ She should have already served the NNF Executive Board either as Office Bearer or member Executive Board or in combination for two complete years before filing the nomination.

Secretary General

Shall be a Life Member of NNF for more than Ten (10) completed years. The Candidate for Secretary General Shall have submitted his/her accounts pertaining to any of the Projects/Program of NNF before filing his/her nomination. He/ She shall be a Life Member of NNF from Delhi-NCR only. He/she should have already served the NNF Executive Board it her as Office bearer or Member Executive Board or in combination for two complete years before filing the nomination & completion of present tenure.

Treasurer

Shall be a Life Member of NNF for more than seven completed years. The candidate for Treasurer shall have submitted his/her accounts pertaining to any of the Projects/Program of NNF before filing his/her nomination. He/ She shall be a Life Member of NNF from Delhi-NCR only. He/ she should have already served the NNF Executive Board either as Office bearer or member Executive Board for one complete year before filing the nomination & completion of present tenure.

Joint Secretary

Shall be a Life member of NNF for more than seven completed years. The candidate for Joint Secretary shall have submitted his/her accounts pertaining to any of the Projects/Program of NNF before filing his/her nomination. Joint Secretary shall be a Life Member of NNF. He/ she should have already served as the NNF Executive Board Member for one complete year before filing the nomination. Joint Secretary will be from rest of India (Excluding Delhi NCR).

Member Executive Board elected

Shall be a life member of NNF for more than Five Years from the Particular Zone from where he/she is filing the nomination.

Member Executive Board Nominated (Clause 10 of 8.1)-Shall be a Life Member of NNF for more than three Years from the particular Zone from where he/she is being nominated.

Member Executive Board Nominated (Clause 11 of 8.1) - Shall be a Life Member of NNF for more than three Years from the particular category from which he/she is being nominated.

(Dr. Dinesh Tomar).
Secretary General ,NNF

National Neonatology Forum

(Election-2022)

Annexure III: Code of Conduct for the Election of Executive Board & Office Bearers of National Neonatology Forum

A. The following actions are Not Allowed by contestants: -

- Advertisements in lay press, any kind of press release and interviews about NNF election. Placement of banners with personal names anywhere in the country.
- Hosting of tea/lunch/dinner/cocktail parties for fellow members from NNF, other than Weddings in Immediate Family for which the EC has to be informed before & written permission taken by EC, with submission of Proof (e.g., Wedding Card).
- Negative propaganda about fellow contestants.
- Use of pressure, inducement or coercion to get votes from fellow NNF members. Impersonation of an eligible voter of NNF.

B. Appeals are allowed: in the form of emails/ print /electronic media like election letters/ brochures / SMS / Telephone.

C. Participation as faculty or delegate in programs of NNF / Pharmaceutical companies

1. Pharmaceuticals and equipment manufacturing companies:

- After the release of final list of contestants, the contestants will not participate as faculty (Speaker/ Panelist/Moderator or Chairperson) in any academic program including webinar platforms hosted by any Pharmaceutical Company anywhere in the country.
- Contestants will not be permitted to avail any assistance from Pharmaceutical/equipment manufacturers/ any industry for any activity connected with the election.
- Contestants can be delegates at academic programs organized by Pharmaceutical Industry (with exception of Infant Milk Substitutes Industry),but must pay for their own travel, accommodation and registration.

2. NNF Programs: The contestants will not be faculty (Speaker/panelists/moderator or Chairperson) organizing team members/coordinators of any NNF program after the release of the final list of contestants.

- For the post of Executive Board member this code will apply to his / her ZONE of election only on physical live academic activities **and in any part of the country on any academic webinar platforms.**
- For the post of President-Elect, Vice Presidents, Secretary General, Joint Secretaries and Treasurer this code will **apply for both physical live academic and webinar activities in the entire country**
- Contestants can be delegates at academic programs organized by NNF but must pay for their own travel, accommodation and registration
- Slide shows, Posters, distribution of Pamphlets, etc of Contestants inside the venue of any NNF activity is strictly prohibited.

D. Rules applicable if the contestant for the post of President Elect and Vice Presidents:

Any eligible contestant who is already an Office Bearer of the Central NNF endorsed by NNF prior to the announcement of elections, the candidate will have to resign from all the posts before submitting the nomination form. A copy of the resignation must be submitted along with the nomination form.

E. Rules applicable if the contestant for Executive Board Member:

- If he/she is already an Office Bearer of the Local/State Branch or Member of Organizing Committee of Local/State/National/International Conference endorsed by NNF prior to the announcement of elections at the time of submitting the Nomination Form, the candidate will have to give undertaking that after the release of final list of nominations, he/she will recuse from all the posts till the Election Process is over
- They will not be a part of the organizing team hosting dinners or any other social programs. Their official position in such conferences will also not be publicized in any bio data posted on Academy today or elsewhere. Their names should not come on any official communications sent for that event or in brochure
- Coordinators/Conveners of any NNF Program should recuse/withdraw themselves from the program till the elections are over. Their names should not come on any official communications sent for the NNF program.
- The contestant must disclose his involvement of such activity along with the nomination form in a separate sheet of paper duly signed; failure to disclose this may disqualify the candidate. If the Contestant was holding key posts of Neocon organizing committee (The Chief organizing chairman, Chief Org.secretary, treasurer and all the official signatories) for the Neocons held before the election year while applying for nomination for election for any post will have to submit the final audited report and due share to NNF from their Neocon as per the NNF constitution. Failing these will categorize the min category of member with due towards NNF and their nomination will be invalidated by EC.
- The election commission will get verification of no due from NNF office. Any breach of this guideline should be brought to the attention of the EC. All decisions regarding this will solely rest with the EC. The rule will not apply if there is no election to take place for that post i.e. the posts are filled uncontested.

F. Sponsorship from Pharmaceutical or any Industry or Association or Person is disallowed for contestants, for posting/personal distribution of electioneering material such as letters and pamphlets or travel or accommodation etc. for self or family in or outside country for Academics or Pleasure. Ethics code of conduct of MCI/NMC will be applicable.

G. Breach of Code of Conduct, will be considered if:

- A written / email complaint is received about the conduct of a contestant from a member of NNF and confirmed by the EC after investigation. Complaint will be considered only if complainant declare his/her name, Central NNF number & all relevant details needed to identify him/her as a legitimate member of NNF.
- A breach of code of conduct is observed by any of the Election Committee Members.
- The breach is proved with 'documentary' proof (audio/visual/print/electronic).

- A documented breach of code of conduct by a contestant may be punishable by disqualification of his/her candidature by the EC, with 2/3rd majority.
 - Any impersonation or other fraud will be reported to the Police/Medical Council of India or NMC/other appropriate authority within the Jurisdiction of the suspected fraud.
 - The decision of the EC will be final & binding. **Any member who has any complaint about the election shall give the same in writing addressed to the President/Secretary of NNF within 21 days of the declaration of the result.** Grievance should be submitted by individual and not by group of people. The complaint regarding the election will be first addressed to the Grievance Redressal Cell, which will give its report within 3 weeks to the Office Bearers. If the complainant is not satisfied with the report of the Grievance Redressal Cell, then the matter will be referred to the Election Tribunal. The Tribunal will submit its report within 3 weeks to the office bearers for ratification. The judgment of the tribunal once ratified will be final. Any dispute shall be subject to Delhi jurisdiction only.
 - Any member filing any complaint about the election has to deposit a security amount of Rs 1 lac to NNF account. This amount will be refunded if the complaint is found to be genuine by the tribunal.
- H.** All contestants will give in writing their acceptance to abide by the above code of conduct along with the nomination forms submitted.

(Dr. Dinesh Tomar).
Secretary General ,NNF