



NATIONAL NEONATOLOGY FORUM

Office of Election Commission (NNF Election-2024-25)

Dr. V.P. Goswami, CEC- NNF

Flat-301, Block B-2, Scheme -98, Samvad Nagar Indore”

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NNF/ELECTIONS-2024-25

Dated: 25th March 2025

NOTIFICATION FOR THE ELECTION OF THE EAST ZONE EXECUTIVE MEMBER

1. As per the recommendation of the NNF Executive Board meeting held on 15/02/2025, and with concurrence from the legal counsel after taking legal opinion, it has been advised to conduct a fresh and fair election for the Executive Board member – East Zone with new nominations from the region.
2. NNF secretariat has reappointed the three Election Commissioners from the NNF elections 2024, namely—Dr. V. P. Goswami (Chief Election Commissioner), Dr. Ranjan K. Pejaver (Election Commissioner), and Dr. J. P. Dadhich (Election Commissioner)—to preside over the fresh election process for the East Zone Executive Member of NNF.
3. Nominations are hereby invited for filling up the vacancy of the East Zone Executive Board member of the National Neonatology Forum, India for the year 2025-26 from amongst the life members of the society from the East Zone only. Nomination paper, complete in all respect, should be submitted by email centralnnfelection@gmail.com on or before 4th April 2025 up to 5 PM.
4. The tenure of the elected member from the East Zone shall be from the date of announcement of results to 31st December 2026.
5. Nomination fee (non-refundable) shall be INR 8000.
6. **A scanned copy of online payment receipt & Self-attested IDs of contestant, proposer and seconder must be attached with the nomination paper else the nomination may be considered invalid.**
7. Applications received in a single email complete in all respects including attachments of required documents in the same mail will be valid. **Incomplete Applications will be rejected.**
8. The Nomination Fee can be paid by Online Payment by “NEFT/IMPS/RTGS” to the following account:
 - Name of the Bank: Canara Bank
 - Name of the Branch: DTC Wazirpur, New Delhi-110035
 - Name of the A/c or Beneficiaries Name: National Neonatology Forum
 - Account No: 91191010001308
 - Type of A/c: Current Account
 - IFSC CODE: CNRB0019119
 - MICR Number: 110015402

9. The schedule for the election of the east zone executive member -2025 shall be as follows:

- I. Date of notification of elections: 27.03.25
- II. Last date for online nomination papers reaching the CEC: 04.04.25 up to 5PM
- III. Scrutiny of the nomination papers: 05.04.25
- IV. Declaration of the list of eligible candidates: 07.04.25
- V. Last date for the withdrawal of the nominations: 09.04.25
- VI. Release of the final list of the eligible candidates: 10.04.25
- VII. Date of election: 20.04.25, 9 am to 26.04.25 up to 5 pm
- VIII. Counting of votes: 26.04.25, 5.30 pm onwards
- IX. Official declaration of the results: 27.04.25

Note: Kindly carefully go through the guidelines and section 7 and 8 of the Memorandum of Association before filing the nomination.

Dr Amit Upadhyay,

Secretary General, NNF

Annexure 1: Election Rules and Regulations of National Neonatology Forum

- (1) **Please read the relevant portion of the Rule 7 & 8 of Memorandum of Association** (Submitted to Registrar of Society office on 19/04/2024), which is available at: https://nnfi.org/assests/upload/database-pdf/Memorandum_of_Association.pdf . Please read the eligibility criteria as mentioned in rule 8.6 before filing the Nomination.
- (2) Only eligible members of the society from the East Zone shall be eligible to offer themselves as candidates for elections or to propose or second the candidature of any member or participate in voting at the election. However, candidate contesting for NNF election shall not propose or second any other candidate. If it is found, then nomination form will be rejected.
- (3) East Zone comprises of states of West Bengal, Assam, Meghalaya, Mizoram, Tripura, Manipur, Nagaland, Arunachal Pradesh, Sikkim, Jharkhand, Bihar, Odisha
- (4) The elections of the society shall be by E-voting as per the E-voting list (displayed on NNF website). All those members whose Mobile No. / Email ID has been verified are in E-voting List.
- (5) Term of the winning candidate for the executive board member shall be from the date of the declaration of the election results till 31st December 2026
- (6) Nominations shall be duly proposed and seconded by eligible life members of the society from East zone and consented to by the concern candidates. Any proposer or seconder can propose or second one candidate only.
- (7) **All the particulars contained in the Nomination Paper should be correctly filled up. Wrong information of any kind or leaving any desired entry unfilled may leads to rejection of the nomination.**
- (8) Photos of candidate and both the proposer and seconder should be pasted & self-attested on the nomination form.
- (9) Candidate and both the proposer & seconder should submit a self-attested copy of photo ID with nomination paper.
- (10) Acceptable identity proof documents would only be: - PAN-Card, Passport, Voter ID, Aadhar Card, Driving License.
- (11) Those members who have held or are holding posts as Office Bearers of NNF, India at any time are not eligible to contest for lower office bearer post than the highest they have held/are holding.
- (12) Member Executive Board elected shall be a life member of NNF for more than five years from the particular zone from where he/she is filing the nomination.
- (13) Any member who has any complaint regarding the election shall give the same in writing addressed to the President/Secretary of NNF within 21 days of the declaration of results. The complaint regarding election would be first addressed to Grievance Redressal Cell, which will give its report within 3 weeks to the office bearers. If the complainant is not satisfied with the report of the Grievance Redressal Cell, then the matter will be referred to the Election Tribunal. An election tribunal nominated by the Executive Board shall go into the complaints and the decision of the tribunal shall be final. Tribunal will consist of 3 senior members of society of more than 20 years standing. One of the members will be designated as chairperson and will be responsible for smooth functioning of the tribunal.
- (14) Nomination Papers duly filled & complete in all respect, addressed to Chief Election Commissioner should be submitted by email centra1nnfelection@gmail.com before, 4th April, 2025, 5.00 PM.
- (15) Nomination papers sent by Fax/speed post/Courier/Hand delivery/any other means will be treated as "Invalid".

**Annexure 2: Code of Conduct for the Election of Executive Board & Office Bearers of
National Neonatology Forum**

A. The following activities are not allowed by the contestants: -

- Advertisements in lay press, any kind of press release and interviews about NNF election.
- Placement of banners with personal names anywhere in the East Zone.
- Hosting of tea/lunch/dinner/cocktail parties for fellow members from NNF, other than weddings in immediate family for which the EC has to be informed before & written permission taken by EC, with submission of Proof (e.g., Wedding Card).
- Negative propaganda about fellow contestants.
- Use of pressure, inducement or coercion to get votes from fellow NNF members.
- Impersonation of an eligible voter of NNF.

B. Appeals to the voters are allowed in the form of emails/ electronic media like election letters/ brochures / SMS / Telephone.

C. For participation as faculty or delegate in programs of NNF / Pharmaceutical companies, candidates should observe following rules:

1. Pharmaceuticals and equipment manufacturing companies:

- After the release of final list of contestants, the contestants will not participate as faculty (Speaker/ Panellist/Moderator or Chairperson) in any academic program including webinar platforms hosted by any Pharmaceutical Company anywhere in the country.
- Contestants will not be permitted to avail any assistance from Pharmaceutical/equipment manufacturers/ any industry for any activity connected with the election.
- However, Contestants can be a delegate at academic programs organized by Pharmaceutical Industry (with exception of Infant Milk Substitutes, infant foods and feeding bottles Industry), but must pay for their own travel, accommodation and registration.

2. NNF Programs:

- The contestants will not be faculty (Speaker/Panellist/Moderator or Chairperson) organizing team members/ coordinators of any NNF program after the release of the final list of contestants.
- For the post of Executive Board member this code will apply to his / her ZONE of election only on physical live academic activities and in any part of the country on any academic webinar platforms.
- Contestants can be delegates at academic programs organized by NNF but must pay for their own travel, accommodation and registration
- Slide shows, posters, distribution of pamphlets, etc of contestants inside the venue of any NNF activity is strictly prohibited.

D. Rules applicable for the existing office bearers of the NNF state/local branch and the coordinator/conveners of the NNF programs who are contesting the election of Executive Board Member:

- If he/she is already an office bearer of the local/state branch or member of organizing committee of local/state/national/international conference endorsed by NNF prior to the announcement of elections at the time of submitting the nomination form, the candidate will have to give undertaking that after the release of final list of nominations, he/she will recuse from all the posts till the election process is over.
- They will not be a part of the organizing team hosting dinners or any other social programs. Their official position in such conferences will also not be publicized in any biodata posted on Academy Today or elsewhere. Their names should not come on any official communications sent for that event or in brochure.
- Coordinators/Conveners/other of any NNF Program (**list attached annexure 2.A**) should recuse/withdraw themselves from the program till the elections are over. Their names should not come on any official communications sent for the NNF program.
- The contestant must disclose his involvement of such activity along with the nomination form in a separate sheet of paper duly signed; failure to disclose this may disqualify the candidate. If the Contestant was holding key posts of National/Zonal/State Neocon organizing committee (The chief organizing chairman, chief Org. secretary, treasurer and all the official signatories) for the Neocon held before the election year while applying for nomination for election for any post will have to submit the final audited report and due share to NNF from their Neocon as per the NNF constitution. Failing these will categorize them in category of member with due towards NNF and their nomination will be invalidated by EC.
- The election commission will get verification of no due from NNF office. Any breach of this guideline should be brought to the attention of the EC. All decisions regarding this will solely rest with the EC. The rule will not apply if there is no election to take place for that post i.e. the posts are filled uncontested.

E. Sponsorship from pharmaceutical or any Industry or Association or Person is disallowed for contestants, for posting / personal distribution of electioneering material such as letters and pamphlets or travel or accommodation etc. for self or family in or outside country for academics or pleasure. Ethics code of conduct of MCI/NMC will be applicable.

F. Breach of Code of Conduct, will be considered if:

- A written / email complaint is received about the conduct of a contestant from a member of NNF from East Zone and confirmed by the EC after investigation. Complaint will be considered only if complainant declare his/her name, Central NNF number & all relevant details needed to identify him/her as a legitimate member of NNF.
- A breach of code of conduct is observed by any of the Election Committee Members.
- The breach is proved with 'documentary' proof (audio/visual/print/electronic).
- A documented breach of code of conduct by a contestant may be punishable by disqualification of

his / her candidature by the EC, with 2/3rd majority.

- Any impersonation or other fraud will be reported to the Police / Medical Council of India or NMC/ other appropriate authority within the jurisdiction of the suspected fraud.
 - The decision of the EC about the election process and results of the elections will be final & binding. Any member who has any complaint about the election shall give the same in writing addressed to the President/Secretary of NNF within 21 days of the declaration of the result. Grievance should be submitted by individual and not by group of people. The complaint regarding election would be first addressed to Grievance Redressal Cell, which will give its report within 3 weeks to the office bearers. If the complainant is not satisfied with the report of the Grievance Redressal Cell, then the matter will be referred to the Election Tribunal. The Tribunal will submit its report within 3 weeks to the office bearers for ratification. The judgment of the tribunal once ratified will be final. Any dispute shall be subject to Delhi jurisdiction only.
 - Any member filing any complaint about the election has to deposit a security amount of Rs 1 lac to NNF account. This amount will be refunded if the complaint is found to be genuine by the tribunal.
- G.** All contestants will give in writing their acceptance to abide by the above code of conduct along with the nomination forms submitted.

Dr. VP Goswami
Dr. Ranjan Pejaver
Dr. JP Dadhich

(Dr. Amit Upadhyay)
Secretary General, NNF

Election
Commission

ANNEXURE 2.A

List of NNF Activities:

1. NNF Committee as follows or any committee continuing from a previous term:
 - a. Habilitation Committee
 - b. Scientific Committee
 - c. Fellowship Committee
 - d. Website Committee
 - e. Lifestyle Medicine Wing
 - f. Neo Expert (DigiNNF) Committee
 - g. HELP Project Committee
 - h. Online Education and Learning for Doctors (NOEL-D) Committee
 - i. All About Sepsis Committee
 - j. Accreditation Inspection Committee
 - k. Accreditation Approval Committee
 - l. digiNNF Committee
 - m. Committee for Collaboration with International Neonatal Research Network (eNewborn)
 - n. NNF Human Resource Policy Review Committee
 - o. SONIC Committee
 - p. Parental Education and Empowerment Committee
 - q. Committee for Enhancement of Research Outreach amongst the Members (Research Methodology)
 - r. All About Sepsis Committee
 - s. Website Committee
2. NNF Office Bearers Central/State/City/District
3. NNF Executive Board member Central/State/City/District



NATIONAL NEONATOLOGY FORUM

Office of Election Committee (NNF Election-2024-25)

Dr. VP Goswami, GEC- NNF

Email- centralnnefection@gmail.com, Contact - +91-8989733463

Nomination Paper

Last date of Submission: 4th April, 2025 till 5.00 p.m.

(1) Post applied for

(2) Name of the Candidate:

NNF Life Membership No.

Candidate's Address:

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Mobile:.....Email:.....

PHOTO

(3) Name of the Proposer:

NNF Life Membership No.

Address:

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Mobile:.....Email:.....

Date: Proposer's Signature:

PHOTO

(4) Name of the Seconder:

NNF Life Membership No.

Address:

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Mobile:.....Email.....

Date:Seconder's Signature:

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Declaration

I agree to contest for the above-mentioned post in the NNF, India for the year 2025-26. I have read the rules and regulations for the elections and agree to abide by them.

Date:

Name of the Candidate: _____

Place:

Signature: _____

Nomination fee payment Details

| Type of Transaction | |
|---|--------|
| Have enclosed Crossed Original Bank draft/copy of online transaction receipt or its screen shot | YES/NO |
| NEFT/IMPS/RTGS/ Bank Draft Number (circle appropriate payment mode) | |
| Online Transaction/Bank Draft Date | |
| Online Transaction/Bank Draft Amount | |

For office use only

Information furnished by the candidate has been checked and found correct. Nomination fee for post received has been checked and verified. Eligibility of the candidate(name)_____ for the post of _____ has been checked and the nomination is accepted.

OR

Nomination of (name of applicant) _____ for the post of _____ has been rejected for following reasons:

Dr. V.P Goswami

Chief Election Commissioner NNF

Dr. Ranjan Pejaver

Election Commissioner NNF

Dr. JP Dadhich

Election Commissioner NNF